



Food Vendor Application

39th Annual Newport Harvest Street Festival

October 3rd-4th, 2026

For Official Use Only:

Date: _____
Booth #: _____

Electricity Needed
 Waiver Signed

Cash
 Check
 CC (Visa, MC)

Amount: _____
Staff Initials: _____
Registered in CM: _____

Business Name: _____
Contact Person: _____ E-Mail: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Contact Phone: _____ Cell Phone #: _____

Will you have a: () Concessions Trailer: Is your serving window on driver or passenger side: _____
() Food Truck: Is your serving window on driver or passenger side: _____
() Tent () Other: _____

Food Vendors will be located on Food Court

Required: A copy of their menu to be kept on file when turning in application

Booth Fees includes Water and Electric 10 X 20 Space
BOOTH FEE: \$300 per booth Our Chamber Members in Good Standing Receive a \$50.00 discount

1 SPACE \$300.00 () Space size 10x20
Chamber Members 1 SPACE \$250.00 () Space size 10 X 20

*** All vendors using electricity will be required to be direct wired and provide their own 150' electrical cord. Vendors using water will also need to provide a 150' food grade water hose.**
***If you are using a generator – be mindful of your neighbors, their customers as well as yours with noise levels**

Must be completed: Power Requirements: _____ Volts: _____ Amps: _____ Watts: _____
How many 110 crockpots: _____ How many 110 deep fryers: _____
How many 110 freezers/coolers/fridges: _____ Water: Yes No (Please circle one)

Clean Up (Required)

Vendors are responsible for maintaining the cleanliness of their space.

Payment Method:

- Cash
 - Check (Make Payable to Coke County Partnership)
- **There is a \$25 fee for checks returned NSF****

Credit Card (Visa or Mastercard)
Name as appears on CC-please print: _____
Card Number: _____
Expiration Date: _____ CVC Code: _____
Cardholder Signature: _____

Please Mail Applications with Fees to: Coke County Partnership 115 Mulberry Street, Newport, TN 37821

By submitting this application, I agree to all festival rules and regulations.

**39th Annual Newport Harvest Street Festival Waiver
Newport, TN
October 3rd & 4th, 2026**

Upon submission of this application, the undersigned is responsible for all workers and volunteers of their booth(s). The undersigned assumes all responsibility for all risk of damage or injury that may occur to the undersigned, any volunteers, workers, and visitors at their booth during participation in the Newport Harvest Street Festival. In consideration of being accepted as a participant in the event, the undersigned hereby releases and discharges the Cocke County Partnership/ Chamber of Commerce and the City of Newport, Cocke County, their members, boards, volunteers, employees and agents from all claims, demands, right of causes of actions, present or future, whether known, anticipated or unanticipated, and resulting from or arising out of or incident to the undersigned and volunteers, workers, and visitors to their booth(s) participation in street festival. A Cocke County Partnership/Chamber of Commerce representative will be on the grounds during festival hours. Our information booth will be located on the corner of Mims Avenue and Main Street.

I have read and understand that by signing the foregoing **Assumption of Risk, Indemnification Hold Harmless and Release Agreement** this _____ day of _____, 2026.

Applicants Signature: (Signer must be 18 years of age)

Print Name:

PLEASE KEEP THIS PORTION OF THE INFORMATION PACKET FOR YOUR RECORDS.

ONLY RETURN THE APPLICATION AND FESTIVAL WAIVER TO THE COCKE COUNTY PARTNERSHIP/CHAMBER OF COMMERCE OFFICES.

39TH Annual Newport Harvest Street Festival Rules & Regulations for Food Vendors October 3rd & 4th, 2026

LOCATION:

The Newport Harvest Street Festival is in the heart of downtown Newport, TN. The festival spans 3 city blocks of downtown and is located just minutes off Interstate 40. Newport is centrally located 45 minutes from Knoxville, TN, 60 minutes from Asheville, NC, and 90 minutes from Tri-Cities.

FESTIVAL HOURS:

Saturday, October 3, 2026: 10am to 6pm

Sunday, October 4, 2026: 10am to 4pm

Food Vendor Booth Space:

Booth spaces are **10'X20'**. All booth sites are outdoors and are on pavement.

All vendors must have the prices for ALL their menu items **VISIBLE AT ALL TIMES.**

This is a litter free event and vendors are responsible for cleaning up their space.

Insurance:

All food vendors are required to provide a Certificate of Liability Insurance displayed at the booth for the health inspector.

FESTIVAL FEES:

All Cocke County Partnership/Chamber of Commerce members receive a \$50.00 Discount off booth space.

Booth Fees:

Chamber Members 10x20 Space-\$250.00.

Non-Chamber Members 10x20 Space-\$300.00.

Electricity & Water:

Electricity and Water are included in your booth fee. **Vendors must provide 150' of electrical cord to receive power.** Vendors are also required to supply a 150 Ft. Food grade water hose. **The festival does not provide electric cables or water hoses; this is the responsibility of the vendor.**

Health Department Fees:

The State of Tennessee Department of Health will be on site to inspect all booths before 10am Saturday morning. There is a \$30 fee for all vendors to receive their license for the 2-day event. **This fee must be paid prior to the festival via the link provided. This fee is collected by the Department of Health, not by the Cocke County Partnership/Chamber of Commerce.**

Temporary Permit Link:

<https://redcap.health.tn.gov/redcap/surveys/?s=E78XLYAPXD>

Cancellations:

Please Mail Applications with Fees to: Cocke County Partnership 115 Mulberry Street, Newport, TN 37821

Deadline to cancel and receive a refund of festival fees is Friday, August 30, 2026. Any Cancellations made after August 30, 2026, are non-refundable.

REGISTRATION & SET UP

Vendor set up is on Friday night October 2, 2026. Vendors are **required** to check in at the registration booth between the hours of 5:30pm and 7:30pm. The registration booth will be set up on the Cocke County Courthouse lawn facing Main Street. Once you have checked in you will be directed how to enter food court and someone will show you where to set up. For vehicle pulling a trailer, once parked in your spot, you will need to unhook from trailer and move vehicle so it does not block other vendors needing to pull onto food court. **Do not set up prior to check in.**

FRIDAY NIGHT SET UP WILL BEGIN NO EARLIER THAN 5:30PM

If you set up Saturday morning the check-in booth will be at Main Street and Mims Ave.

Strictly Enforced : **Vendors may drive vehicles to their site to unload for set up but must exit the festival area no later than 8:30am on Saturday morning.** Vehicles are prohibited from the festival area after 8:30 am Saturday as entry and exits will be closed at that time for safety. Any vehicle in festival area after 8:30 am will be charged a **booth fee.**

If you arrive after 8:30 am on Saturday, you will be required to carry your items or use a dolly to set up your booth. **The festival committee highly recommends that vendors set up on Friday evening. Security is provided.**

TEAR DOWN & HAUL OUT PROCEDURES:

We ask that each vendor remain open until the end of the scheduled festival hours each day.

(The Newport Harvest Street Festival is RAIN OR SHINE.)

Saturday, October 3, 2026-NOT BEFORE 6PM

Sunday, October 4, 2026-NOT BEFORE 4PM

Strictly Enforced-For safety precautions no vehicles will be permitted inside the festival area until the festival hours are over.

PARKING PROCEDURES:

Our downtown area has numerous parking options around the festival. Please note there are NO ON-SITE PARKING. Parking is first come, first serve.

Vehicles that are parked in the festival site during festival hours will be towed at the OWNERS EXPENSE.

MISCELLANEOUS:

Security will be provided on both Friday & Saturday evenings around the clock.

Although we provide security, please leave items at your own risk.

The festival committee reserves the right to refuse any application.

Please be respectful of the other vendors setting up around you on Friday night and Saturday morning.

This can be a very hectic time, and we ask that you be patient during the set up and break down process.

The Newport Harvest Street Festival is RAIN OR SHINE. Vendors are responsible for preparing accordingly for weather. NO REFUNDS FOR ANY CANCELLATIONS AFTER August 30, 2026.